

FOUR CORNERS ESTATES PROPERTY OWNERS ASSOCIATION  
MINUTES FOURTH QUARTER BOARD MEETING 2022

The 4<sup>TH</sup> QUARTER Board Meeting was held Monday, December 12, 2022, at the Borchers' home. The meeting was called to order at 7:03p.m..

The following persons were present: President Allen Borchers, Vice-President Ed Dhayer, Member at Large Dan Schellhase, Secretary elect Michele Maestas, and Peggy Borchers.

The minutes of the 3rd quarter 2022 meeting, from September 12, 2022 were read and accepted as read.

The treasurer's report for the First State Bank account balance as of November 30, 2022 was \$ 31, 221.61, which included some 2023 money.

General maintenance and projects: US & Texas flags replaced at a cost of \$588.88, Park play equipment, picnic tables & general clean-up, planning for member workday. The board approved \$1,500 for the project. The dead plants at the entrance have been replaced. The board had approved \$600, the cost for the work was \$1275. The board approved an additional \$675 to cover the cost of replacement plants and flower bed work. The Christmas wreath bows replacement cost was \$155.81, the board had previously approved up to \$200.

Board members report::

President:: Allen Borchers reported that Jeremy Buie, being elected to President at the 2023 Annual Member meeting would be taking over as President beginning January 2023. Allen also report that no new information about the turn lane into Four Corners from the Texas State Highway had been received.

Vice-President Ed Dhayer volunteered to solicit volunteers for nominations to fill the upcoming board positions vacancies for 2024 Vice-President and Treasure, whose terms end December 31, 2023. New officers will serve 2024-2025

Secretary elect, Michele Maestas was elected to the board at the 2022 Annual meeting and will begin serving as Secretary being January 2023.

Treasure Joe Puckett has paid the 2022 taxes for POA property in the amount of \$679.31.

Member At Large: Dan Schellhase volunteered to following up with the POA insurance renewal for 2023-2024.

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Transition to new board members for 2023:

Jeremy Buie the President elect will serve as the Registered Agent for the POA and will file the necessary paperwork to make the change. Jeremy Buie will file a revised Management Certificate no later than January 31, 2023 and upload a copy to Texas Real-Estate Commission. The President elect and Secretary elect will be provided with keys to the POA mailbox.

First State Bank, Livingston, Texas:

Allen Borchers will be removed from FCEPOA bank account and Jeremy Buie will be added to the account as an approved signer. Edward Dhayer and Joe Puckett will remain as account signers.

Document retention:

In accordance with Title 11, Chapter 209, Section 209.005(m) all FCEPOA files, minutes of meetings, tax returns, and Financial records shall be retained for 7 years. Records of owner names shall be kept for 5 years.

Allen Borchers will follow up with several companies to provide estimates for repairs to the front fence at the entrance to the subdivision and provide these estimates to the board.

The meeting was adjourned at 7:45p.m. and no first quarter meeting date was set.

Minutes respectfully submitted by President and Acting Secretary Allen Borchers.